## CITY COUNCIL

## TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof come city funds in accordance with prescribed policies and procedures applied to such reimbursement.

IAME OF TRAVELER:		Carroll W. Schubert			
Purpose and Justification of Travel: Participate in San Antonio Greater Chamber of Commerce 25 <sup>th</sup> Annual "SA to DC" Trip to meet with Senior Government Officials on Community Issues					
Destination or Itinerary: (If more than one point, state, "in order list order.") Washington, D. C. Estimated date of departure from San Antonio:  March 9, 2				"in order listed" or "any  March 9, 2003	
Estimated date of return to San Antonio:				March 12, 2003	
GRATUITOUS OR NON-CITY FUNDED TRIPS					
This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.					
DONOR:					
VALUE:					
EXCEPTIONS:		X	Dual p	al Business only ourpose-Goodwill ourpose-Education ourpose-City Business	
Financial Data:					
Estimated cost of travel: Travel Advance requested: Fund, Account & Index Code to be charged:			Moll	\$1900.00 .00 11/01-09-01/602359/02-124 Mod/Machania (Signature of Traveler)	
hereby certify by the City Cour		ove request for tr 27 day of _	avel auth Felin 201	orization has been approved	